



Dear New Patient,

Welcome to the Ear, Nose, & Throat Medical and Surgical Group. We are pleased to have you as a patient, and our physicians and staff are dedicated to treating your medical needs. In order for you to become familiar with our practice, we have listed some information that you may find helpful. If at any time you experience a problem with our office, please feel free to contact Jim Wallach, M.P.A. Practice Administrator, at (203) 234-1324 between our office hours Monday-Friday 8:30 A.M. and 4:30 P.M.

Before your first appointment, please ask your referring physician to provide you with any pertinent information about your condition. This will include X-rays, CT scans, lab tests, hearing evaluations or any other information regarding treatments. Please bring this information with you at the time of your first visit.

We also ask that you contact our Billing Department at (203) 234-2119 prior to your first visit. A member of our staff will verify your insurance eligibility and review any policies set forth by your insurance company.

If your insurance plan requires a referral from your primary care physician, please have your doctor provide our office with this referral prior to your first visit. Unfortunately, these types of insurance plans will not pay for your care unless we have an active referral on file.

******Please understand that if your insurance has not been verified and your referral is not in place at the time of the visit, your appointment may have to be rescheduled******

Please log onto the patient portal to complete some of the necessary paperwork, which will provide us with basic information about you and your health history. If you choose not to complete paperwork on the patient portal, please arrive 10-15 minutes before your appointment to complete the paperwork in our office or visit www.entmedicalsurgical.com to retrieve the paperwork under 'About Us' – 'Patient forms'. We require you to complete the Patient Registration Form and Patient Health History form, which are both double-sided. **Please bring your insurance card and photo ID the day of your visit.** Any co-pays are due at the time of visit.

Thank you for your cooperation. We look forward to meeting you in the near future.

Directions to Our Offices

New Haven

Prince Professional Center, 46 Prince St. Suite 601, New Haven CT 06519

Phone:203-752-1726 Fax:203-752-1838

Parking is \$3.00 for 3 hours and is located in the front of the building.

I-91 (South): Take Exit 1 (RTE 34 connector) towards downtown New Haven. You will then merge into the left lane which is the turn lane. At the light, you will take a left onto Church Street South. You will then go through two traffic lights. At the third traffic light, you will take a right onto Amistad Street. The entrance to our parking lot is immediately on the right.

I-95 (North and South): Take Exit 47 (RTE 34 connector) towards downtown New Haven. You will then merge into the left lane which is the turn lane. At the light, you will take a left onto Church Street South. You will then go through two traffic lights. At the third traffic light, you will take a right onto Amistad Street. The entrance to our parking lot is immediately on the right.

North Haven

31 Broadway, 2nd Floor, North Haven CT 06473

Phone:203-234-1324 Fax:203-234-2119

Free Parking is available in our lot at the rear and side of the building.

Merritt Parkway:(I-15 S) Take Exit 63, turning left at the end of the ramp. At the next light, turn left onto Bishop Street. At the second light, take a right onto State Street. At the three-way stop sign, take a left onto Broadway. Our office is at the first traffic light on the right, at the corner of Elm Street.

Merritt Parkway:(I-15 N) Take Exit 63, turning right onto Bishop Street at the end of the ramp. Take the first right onto State Street. At the three-way stop sign, take a left onto Broadway. Our office is at the first traffic light on the right, at the corner of Elm Street.

I-91 S: Take Exit 12, turning left onto Washington Avenue. At the seventh light, turn right onto Broadway. Our office is on the left at the first traffic light, on the corner of Elm Street.

I-91 N: Take Exit 11, turning right at the end of the ramp, then right at the first light onto Washington Avenue. At the next light, turn right onto Broadway. Our office is on the left at the first traffic light, on the corner of Elm Street.

Branford

954 Main Street, Branford CT 06405

Phone:203-481-0003 Fax: 203-483-6193

Free Parking is available on main street (you would come in the front and go to the end of the hall) or you can park in the public parking lot located on the right on Harrison Ave. You would enter our building through the door that says 11 Harrison and go up the flight of stairs.

I-95 N: Take exit 54, turning right at the end of the ramp onto Cedar Street. Go through the next intersection (Rte.1), continuing to the end of Cedar Street. Make a left onto Main Street, make a second left onto Harrison Ave. and our parking lot is the second right.

I-95 S: Take Exit 54, turning left at the end of the ramp onto Cedar Street. Go through the next intersection (Rte.1), continuing to the end of Cedar Street. Make a left onto Main Street, make a second left onto Harrison Ave. and our parking lot is the second right.